



# Rural Scholars Early Learning Centre

**'Creating a culture of respect'  
'Hanga te tikanga whakaute'**

## Welcome to Rural Scholars

Settling in time is very important for you and your child; first experiences can set the scene for future learning. A settling in period of at least two visits /  
This enables you and your child to become familiar with the setting and teachers. We would like you to talk to us about what you and your child need at this most important time and we will all work together to make the transition as smooth as possible.

Each child has a Profile Book that the teachers and parents can record achievements and goals

Scholars. We encourage parents and whanau to add to these books at any time. We acknowledge that parents know their children better than anyone and welcome the sharing of this knowledge.

We encourage and welcome parent involvement. There are many ways in which you can become involved. Do you have an interest, skill or talent that you could share with the children? Here at Rural Scholars we value and recognise the importance of parent involvement. We will regularly review our policies, procedures and practices. Parent input on these matters is also welcomed. As part of our review process we will be consulting with parents on a regular basis.

/  
parental involvement. We also have formal interviews annually which are a great time to get Dad or other Whanau involved.

## Health

If your child is sick please let us know as soon as possible.

We would appreciate it if you could keep your child home if they have an excessive runny nose or continual cough or signs of mucky eyes, as we will ring you to take them home if we feel he/she is not well enough to attend.

Children are not permitted to attend Preschool for 48 hours after their last bout of vomiting or diarrhoea.

There is always a staff member with the children that holds a current first aid certificate. A well equipped first aid kit is situated in each classroom. Please ensure your emergency contacts are up to date, as we do sometime need to have children taken home.

Medication can only be given by us if the right name and use by date is on the medicine and if written permission is given. A teacher can show you the medicine book that must be filled out and signed by you if you require medication to be administered to your child.

Please show immunization records to supervisor.

**13 Wall Street, Waimate 7924. Ph 03 689 6103, Mobile 027 228 145**  
**Fax 03 689 6103, [ruralscholars@xtra.co.nz](mailto:ruralscholars@xtra.co.nz)**  
***"Learning Alongside Nature"***  
***"Akoranga i te taha to whenua"***

## **Drop-off and Pick-up**

who is here in the event of an emergency.)

If traveling by car, your children must be bought to preschool in a safety approved car seat.

Written permission is needed for those collecting your child if their name is not on the enrolment form. Let us know of any change of address or phone numbers.

## **Clothing**

Please provide your child with a change of clothes. It is clearly named.

your own. Woolly hats for winter and hats with a back flap and wide brim for summer.

## **Food**

You must provide all the food your child needs for the day, we discourage lollies and excessive sweets. We do have water available all day for children and have drinks with meals and snacks. We promote Healthy food for healthy bodies and active minds.

Please named your chi

## **Evacuation Point**

The evacuation area away from the preschool in case of a civil defense emergency is Waimate High School.

## **Fees**

\$4.60 per hour.

Direct credit can be made to ANZ 01 0886 0221311 00.

## **W.I.N.Z subsidies**

Ring Work and Income on 0800774004, this MUST be done before starting at the centre. Once you have rung them, they will log you into the system and send you the forms.

## **Philosophy**

## **Audit**

The Annual Audit that shows how funding is used will also be on the notice board.

*Reviewed: 23/02/11*